

AGENDA

Title of Meeting:	Suffolk SENDIASS Advisory body
Purpose or Mandate:	To monitor how well the service is meeting the IAS needs of children, young people and their parents and particularly in relation to the national Minimum Standards (these can be viewed on the Council for Disabled Children website).
Date:	Tuesday 28 th November 2023
Place:	Remotely, via Teams
Times:	12.30 to 14.30

Item No.	Time	Item Description	Lead by
1.	12.30	Welcome and introduction. Quick re-cap (questions, minutes and updates on actions) Staff updates Chair	Chair/Co-chair
2.	12.50	Young People - development work update	SENDIASS
3.	13.10	Training update	SENDIASS
4.	13.30	Break	
5.	13.40	Service Development Plan for 2023/24	SENDIASS
6.	14.15	AOB	All
7.	14.25	Close – Set date for spring term. Tues 12 th March?	Chair

Useful links:

[SENDIASS self-evaluation](#) – Reviewed by group June 2023

[Young person survey 2023 – results in Easy-Read](#) – New!

[Suffolk SENDIASS Annual Report 2022/23](#) – New! ('Easy-Read' version to follow).

[Advisory body Terms of Reference](#)

Service publicity:

- [Our service leaflet for parents and carers](#)
- [Contact card \(credit card sized\)](#)
- [Young person leaflet](#)
- [Child/young person postcard style leaflet](#)
- [Child and young person Easy-Read leaflet](#) – New!
- [Child and young person Easy-Read poster](#) – New!
- [Impartiality explained](#)
- [Council for Disabled Children video explaining what information, advice and support services provide](#)