

AGENDA

Title of Meeting:	Suffolk SENDIASS Advisory body
Purpose or Mandate:	To monitor how well the service is meeting the IAS needs of children, young people and their parents and particularly in relation to the national Minimum Standards (these can be viewed on the Council for Disabled Children website).
Date:	Tuesday 12 th March 2024
Place:	Remotely, via Teams
Times:	12.30 to 14.30

Item No.	Time	Item Description	Lead by
1.	12.30	<ul style="list-style-type: none"> Welcome and introduction. Quick re-cap (questions, minutes and updates on actions) Staff updates 	Chair/Co-chair
2.	13.00	Capacity/Service delivery	SENDIASS
3.	13.30	Break	
4.	13.40	<ul style="list-style-type: none"> Young People - development work update Attendance/EOTAS/Reduced timetables development Service Development Plan 	SENDIASS
5.	14.15	AOB	All
6.	14.25	Close – Set date for summer term. Tuesday 18 th June?	Chair

Useful links:

[SENDIASS self-evaluation](#) – To be updated for review by group June 2024
[Young person survey 2023 – results in Easy-Read](#) – New!
[Suffolk SENDIASS Annual Report 2022/23](#)
[Easy read summary of our Annual Report](#) – New!
[Advisory body Terms of Reference](#)

Service publicity:

- [Our service leaflet for parents and carers](#)
- [Contact card \(credit card sized\)](#)
- [Young person leaflet](#)
- [Child/young person postcard style leaflet](#)
- [Child and young person Easy-Read leaflet](#) – New!
- [Child and young person Easy-Read poster](#) – New!

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- [Impartiality explained](#)
 - [Council for Disabled Children video explaining what information, advice and support services provide](#)